

ARKANSAS STATE POLICE
Concealed Handgun Carry License
RENEWAL INSTRUCTIONS

You must submit the following RENEWAL PACKET:

1. A **properly completed renewal form**.
2. The **properly completed "Certificate Of Training" form** reflecting completion of the renewal training course within twelve (12) months prior to the license expiration or renewal date. The renewal training must include "live fire". Contact a Concealed Handgun Carry License Firearms Safety Training Instructor for the course.
3. If your license is not expired, send a **check or money order** for **\$60.00**, payable to the "Arkansas State Police".
If your license is expired less than six months, add an additional \$15.00.
If your license is expired over six months, you will not use this form, but will need to begin the application process with a new application and not a renewal.

The Department will accept the application packet prior to the 90 days before renewal, although the license will not be issued until closer to the renewal date.

4. A legible **copy of your Arkansas Concealed Handgun Carry License**.
5. A legible **copy of your Arkansas Driver's License**.

Mail your packet to: Arkansas State Police, CHCL, 1 State Police Plaza Drive, Little Rock, AR 72209

TIMELY RECEIPT OF THE RENEWAL PACKET IS DETERMINED BY ASP RECEIPT DATE, NOT MAILING OR POSTMARK DATE.

Do not send in this instruction page with your renewal packet.